



## Graphic Designer

The British Geological Survey (BGS) is one of the world's leading and forward thinking geological science institutes with a focus on both public good science for government and geoscientific research to understand earth and environmental processes. A vacancy has arisen for a Graphic Designer at Head Quarters at Keyworth in Nottingham.

Work as part of a small Graphic Services team, you will manage customer requirements from initial concept through to production using internal systems for a range of traditional and new media corporate products such as brochures, reports, leaflets, posters, exhibition graphics and video. The majority of your customers will be on campus where the team provides a service of routine outputs on a day-to-day basis. You will also assist geoscientists in improving their own outputs particularly posters and conference materials and will also provide new creative solutions for a range of products for external collaborative projects.

You will have either a HNC, HND or Degree in Graphic Design, Typographic Design or Graphic Communications. In addition you should have at least 2 years post educational experience in a commercial environment and possess a developed portfolio of successful design work.

You will possess a high level of skill in using Adobe Creative Cloud in particularly InDesign, Illustrator, Photoshop and Premiere Pro, and have the ability to work under pressure managing several projects at any one time. You must be flexible and demonstrate readiness to switch between projects at short notice. You will have the ability to work to tight deadlines with attention to detail, while demonstrating a positive attitude at all times. You will need to express yourself clearly in translating customer ideas and requirements into successful design solutions, while dealing with external printers and exhibition graphics suppliers.

Starting salary will be between £22,224 per annum to £24,112 per annum depending on qualifications and experience. Working hours will be 37 per week excluding lunch breaks. A generous benefits package is also offered, including a company pension scheme, childcare allowance, free parking, 30 days annual leave plus 10.5 days public and privilege holidays.

This is advertised as a full time post but we will consider applications from those who require more flexible arrangements.

Applications are handled by the RCUK Shared Services Centre; to apply please visit our job board at [http://www.topcareer.jobs/Vacancy/irc243773\\_7838.aspx](http://www.topcareer.jobs/Vacancy/irc243773_7838.aspx) and submit your up-to-date C.V. and covering letter, which clearly outlines why you are applying for this post and how you meet the criteria described in this advertisement. Applicants who would like to receive this advert in an alternative format (e.g. large print, Braille, audio or hard copy), or who are unable to apply online should contact us by telephone on 01793 867003, Please quote reference number IRC243773.

Closing date for receipt of application forms is 4 February 2018.



From April 2018, BGS, a component part of the Natural Environment Research Council, will be part of UK Research and Innovation. UK Research and Innovation will bring together the seven Research Councils, Innovate UK and a new organisation, Research England. The vision for the new organisation is to be the best research and innovation organisation in the world. More information can be found online at <http://www.ukri.org>. From April 2018, you will be employed by UK Research and Innovation.

The Natural Environment Research Council is an equal opportunities employer and welcomes applications from all sections of the community. People with disabilities and those from ethnic minorities are currently under-represented and their applications are particularly welcome. The British Geological Survey is an *Investors in People* organization and has achieved Bronze status for Athena Swan – a scheme that recognizes excellence in women's employment in science, technology, engineering, maths and medicine (STEMM) in UK higher education. There is a guaranteed Interview Scheme for suitable candidates with disabilities.

