



## **Data Storage Administrator**

### **Fixed Term Until 31 March 2020**

The British Geological Survey (BGS) is one of the world's leading and forward thinking geological science institutes with a focus on both public good science for government and geoscientific research to understand earth and environmental processes. A vacancy has arisen for a highly motivated and enthusiastic Data Storage Administrator to be based at our Headquarters in Keyworth, Nottingham.

You will work on the UK GeoEnergy Observatories (UKGEO) project which is NERC's response to the UK Government's announcement in the 2014 Autumn Statement that it will allocate £31m to create world-class, subsurface energy research test centres, to be operated by the BGS.

You will primarily maintain and further develop disk and tape storage infrastructure, as well as associated procedures and controls within the UKGEO project. Reporting to the Lead Storage Administrator, and with the Backup and Archive administrator you will also manage disk and tape storage within the UKGEO project in line with existing protocols and procedures. Responsibilities will also include administration of data storage requirements for the project to include primary, secondary, backup and archive storage.

You should have a degree or equivalent in an IT subject (equivalent experience may be considered) together with experience and knowledge of Storage Area Networks and Fabrics, Microsoft Active Directory administration, Microsoft Windows Server administration and relevant experience in a demanding and time-critical IT department - likely to take in the region of 2 or more years in an appropriate role to be able to demonstrate this.

You should have critical attention to detail in all areas and the ability to write and maintain clear documentation and procedures. You should be approachable and have the ability to fit in with an established team, working in an open-plan environment.

This is a fixed term appointment until 31 March 2020. Starting salary will be between £22,224 per annum to £24,112 per annum, depending on qualifications and experience. Working hours will be 37 per week excluding lunch breaks. The role is advertised as a full time post but we may consider applications from those who require more flexible arrangements. A generous benefits package is also offered, including a company pension scheme, free parking, childcare allowance, 30 days annual leave plus 10.5 days public and privilege holidays.

Applications are handled by the RCUK Shared Services Centre; to apply please visit our job board at [http://www.topcareer.jobs/Vacancy/irc242790\\_7539.aspx](http://www.topcareer.jobs/Vacancy/irc242790_7539.aspx) and submit your up-to-date C.V. and covering letter, which clearly outlines why you are applying for this post and how you meet the criteria described in this advertisement. Applicants who would like to receive this advert in an alternative format (e.g. large print, Braille, audio or hard copy), or who are unable to apply online should contact us by telephone on 01793 867003, Please quote reference number IRC242790.



Closing date for receipt of CVs is 15 October 2017.

From April 2018, BGS, a component part of the Natural Environment Research Council, will be part of UK Research and Innovation. UK Research and Innovation will bring together the seven Research Councils, Innovate UK and a new organisation, Research England. The vision for the new organisation is to be the best research and innovation organisation in the world. More information can be found online at <http://www.ukri.org>. From April 2018, you will be employed by UK Research and Innovation.

The Natural Environment Research Council is an equal opportunities employer and welcomes applications from all sections of the community. People with disabilities and those from ethnic minorities are currently under-represented and their applications are particularly welcome. The British Geological Survey is an *Investors in People* organization and has achieved Bronze status for Athena Swan – a scheme that recognizes excellence in women's employment in science, technology, engineering, maths and medicine (STEMM) in UK higher education. There is a guaranteed Interview Scheme for suitable candidates with disabilities.

