



Deputy Hard Services Manager

The British Geological Survey (BGS) is one of the world's leading and forward thinking geological science institutes with a focus on both public good science for government and geoscientific research to understand earth and environmental processes. A vacancy has arisen for an experienced Deputy Hard Services Manager to work as part of the Facilities Management team at the Headquarters site in Keyworth, Nottingham.

You will assist the Hard Services Manager with the management of all aspects of hard FM services in order to ensure organisational statutory compliance and provision of a safe and effective physical environment. This will include the management, control and periodic review of management systems and processes.

You should be educated in a mechanical engineering subject or other hard services equivalent and hold qualifications in IOSH or NEBOSH. You must be familiar with all mechanical and electrical systems along with the legal and approved codes of practice requirements relating to them. You should also have an understanding of the general purpose and working of such equipment.

You must be a strong communicator with a proven background in managing both in-house teams and contractors. In addition you must be capable of building effective working relationships. This is a key post and you should have excellent customer service skills.

Depending on qualifications and experience, full time starting salary will be £28,200 - £30,600 per annum.

Full time working hours are 37 per week excluding lunch breaks. A generous benefits package is also offered, including a company pension scheme, childcare voucher scheme, free on-site parking, 30 days annual leave plus 10.5 days public and privilege holidays.

Applications are handled by the RCUK Shared Services Centre; to apply please visit our job board at http://www.topcareer.jobs/Vacancy/irc240389_7034.aspx and submit your up-to-date C.V. and covering letter, which clearly outlines why you are applying for this post and how you meet the criteria described in this advertisement. Applicants who would like to receive this advert in an alternative format (e.g. large print, Braille, audio or hard copy), or who are unable to apply online should contact us by telephone on 01793 867003, Please quote reference number IRC240389.

Closing date for receipt of application forms is 22 March 2017. Interviews will be held week commencing 3 April 2017 at our headquarters in Keyworth, Nottingham.

The Natural Environment Research Council is an equal opportunities employer and welcomes applications from all sections of the community. People with disabilities and those from ethnic minorities are currently under-represented and their applications are particularly welcome. The British Geological Survey is an Investors in People organization and has Athena SWAN bronze award. There is a guaranteed Interview Scheme for suitable candidates with disabilities.